

**WEST MIFFLIN SANITARY SEWER & STORMWATER AUTHORITY
BOARD OF DIRECTORS' MEETING**

Meeting Minutes

Thursday December 4th, 2025

CALL TO ORDER: 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL **Present** – James Hess, Greg Hlasnick, John Munsie (via phone), Robert Kostelnik
 Absent – David Tartler

ALSO PRESENT: Matthew Racunas, Esq., Joe Gianvito P.E, Matt Elyes, Brian Kamauf, Jessica Emerick, Gary Stetar, Haley Tartler

ANNOUNCEMENTS: Executive session was held during the October Board Meeting. November Board Meeting was cancelled due to lack of quorum.

RECEPTION OF VISITORS:

1. Motion by Hess and second by Hlasnick to approve the minutes from the Board Meeting on October 2nd, 2025. **Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)**
2. Motion by Hlasnick and second by Hess to approve the Treasurers' Reports for August and September 2025. **Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)**
3. Motion by Hess and second by Hlasnick to ratify the October and November 2025 bills.
Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)
4. Motion by Hess and second by Hlasnick to approve requisition 2020-57 in the amount of \$199,735.53 as draw down against Bond Series 2020, by Trustee US Bank.
Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)
5. Report of the Solicitor. **Report of the Solicitor available upon request.**
6. Report of the Engineer. **Report of the Engineer available upon request.**
 - a. Motion by Hess and second by Hlasnick to approve the authorization for the advertisement of the Minor Pump Station Improvements Projects for the Belmont Pump Station & minor site work at the Maryland & Mid-City Pump Stations.
Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)
7. Report of the Executive Director. **Report of the Executive Director available upon request.**
8. Report of the Authority Director. **Report of the Authority Director available upon request.**
9. Report of the General Manager. **Report of the General Manager available upon request.**
10. Executive Session was **held from 6:29pm to 7:13pm.**

11. Agenda Items.

- a. Motion by Hess and second by Hlasnick to approve the 2026 Board Meeting dates as presented. **Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)**
- b. Motion by Hlasnick and second by Hess to adopt Resolution No.186-25 establishing, fixing and imposing sewage rates and charges for the use and service of the various Sanitary Sewer Systems beginning January 1, 2026. **Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)**
- c. Motion by Hess and second by Hlasnick to approve the 2026 Budget as presented. **Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)**
- d. Motion by Hess and Hlasnick to approve the 2026 insurance renewal with Broker, Paul A. Fisher, through Travelers insurance in the amount of \$208,277. **Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)**
- e. Motion by Hlasnick and second by Hess to approve the 2026 Workers Compensation renewal policy with Excalibur Insurance Management Services, LLC in the amount of \$47,348. **Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)**
- f. Motion Hess and second by Hlasnick to ratify the phone vote from October 30th, 2025 to approve the contract for the Thompson Run Digester Roof to be awarded to Ramp Construction with the COSTAR pricing of \$104,000.00. **Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)**
- g. Motion by Hess and second by Hlasnick to ratify the phone vote from November 19th, 2025 for the approval to submit application for the 2025 LSA grant for Minor Pump Station Improvements Project for the Maryland Pump Station per KLH Engineers recommendation. **Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)**
- h. Motion by Hess and second by Hlasnick to ratify the phone vote from November 19th, 2025 for the approval to submit application for the 2025 LSA grant for Minor Pump Station Improvements Project for the Mid-City Pump Station per KLH Engineers recommendation. **Vote: 4–Yes (JH, GH, JM, RK) 0–No 1 – Absent (DT)**

12. New Business. **None at this time.**

13. Motion by Hess to **adjourn at 7:13pm.**

Vote: All in favor. None Opposed.

Respectfully submitted:


James Hess – Secretary